

# PATTERSON LIBRARY

## PUBLIC MESSAGE POSTINGS

The Library provides bulletin boards and pamphlet display space to fulfill its role as a source of community information. Posting of materials does not imply endorsement by Patterson Library. Posting of informational materials is permissible under the following conditions:

- Items are restricted to local cultural/educational events or services from local non-profit groups, schools and town agencies;
- Publicized events should occur within 30 days;
- Materials may remain posted for a maximum of 30 days from approval date found in the bottom corner;
- The Library Director or designee will review all posters and other materials, and may remove those that do not meet the criteria listed above, are outdated or have been posted for more than 30 days. Materials that are posted without authorization will be removed and discarded;
- Library events will have precedence;
- When space is limited, priority will be given to events and services that are free and that are located in or near the Library's chartered service area;
- The Library will be allowed to retain and/or make copies of any materials posted or placed in the Library for distribution;

Materials that do not fit within the Library's role as a source of community information are not allowed, including, but are not limited to:

- Partisan political meetings
- Petitions
- Surveys

While information for commercial and for-profit use is not allowed, the Library understands the importance of local businesses, and will accept the information from such entities for compilation on its own bulletin board for community use.

The Library is not responsible for any materials permitted to be displayed under this policy.