

# We're Open

## What You Need to Know

### **Welcome back inside!**

The Library is open for materials browsing, computer use, Family Center Access, individual studying and one-on-one tutoring, copying/faxing/scanning, account assistance and more. Appointments are needed to access the Family Center, use a computer, and book a study space. Call 845-878-6121 x 10 to make an appointment. Appointments are no longer necessary to access the Adult Library, but visits are limited to 30 minutes.

When you arrive at the library, please knock on the front door and you'll be greeted by a friendly staff member who will review our safety protocols and assist with any initial questions.

***Please keep your visit short. Occupancy of the building is limited, so please come in, choose your materials and take them home to enjoy!***

### **What if I arrive at the library and the building's occupancy is at capacity?**

We will take your contact information and ask that you wait in your car until we notify you that space is available.

### **Using the Library Safely**

To keep our community safe, we are limiting occupancy and observing strict social distancing. **Face masks that cover your nose and mouth are required**, and if you don't feel well, please stay home! Hand sanitizer is also available throughout the building, and we have plenty of soap and water in the bathrooms!

### **Library Hours**

- Monday-Thursday: 10 am to 7 pm
- Friday: 10 am to 5 pm
- Saturday: 10 am-2 pm

## **Help Keep Everyone Healthy**

- Wash your hands regularly! Bathrooms are open. Water fountains are currently not available.
- Ensure your face covering is over your nose and mouth throughout your Library Visit.
- Return your items in the interior and exterior book drops. Please note: materials are quarantined for 72 business hours before being checked in.
- Be aware and maintain social distancing of 6 feet. Maintaining social distance in tight quarters is hard. Please wait until everyone else has left an aisle before entering to browse.
- Keep your children with you at all times. If you need help locating materials, just ask.

## **What We Are Doing to Keep You Safe**

- We are regularly cleaning repeatedly touched surfaces, including the door handles, computers and service desks.
- Toys in the Family Center are unavailable at this time.
- Much of the Library's seating has been removed.
- We are quarantining all returns for at least three days.
- Hand sanitizer is available throughout the building.

## **Public Access Computers**

You can reserve a computer for up to one hour. Call 845-878-6121 x 10 to reserve a computer.

## **Curbside Services**

Still nervous about coming inside the building? No problem! We will still be offering curbside services such as contactless pickup and printing services as well as laptop checkouts for use in our outdoor area.

## **Copying/Faxing/Scanning**

You can now come into the library to copy, fax or scan a document. We will also continue to offer limited printing services via curbside service. Patrons may submit one printing request per day for up to 10 pages of black and white printing. Submit print requests via email to [reference@pattersonlibrary.org](mailto:reference@pattersonlibrary.org). Please include your full name and the documents to be printed as an attachment. Patterson Library staff will print the documents exactly as they are attached to the email. Staff will not make changes or edits to submissions and items will not be reprinted. Printed materials will be available for curbside pickup by the next business day. Patrons will receive a call or an email when printed materials are available for pick up. Copies and printing will be charged \$.15 per black and white page and \$.25 per color page.

## **Returning Materials**

Please return materials to our exterior book drops, open 24/7.

## **Study & Meeting Rooms**

Patrons can now book either the Study Room or Cafe for one-on-one tutoring, studying, using their own laptop, or meeting with one other person (2 people max). The following rules apply:

- Patrons (including tutors) can reserve the Study Room or Cafe for a 2-hour block twice a week OR a 1-hour block up to four times a week.
- Reservations can be made up to a week ahead of time.
- The maximum number of people allowed per room use reservation is 2.
- Parents or guardians of patrons being tutored can either browse for a half hour in the Adult Library and/or wait in their car. They cannot wait for the full tutoring session inside the building.

## **Online Classes & Programs**

Many of your favorite programs and classes are happening on Zoom. Check out our [Events calendar](#) to see what's coming up!

## **Your Virtual Library**

We offer a number of online services for e-books, audiobooks, streaming movies, TV and more. Check out our [E-Library page](#) to see what we've got to offer.

## **Library Cards and Account Assistance**

The lobby is open and our friendly staff are ready to help. You can also register online for a library card to access our Virtual Library services. [Learn more or register.](#)

## **Donations**

We are not accepting donations at this time.