

# PATTERSON LIBRARY

## LENDING TOOL SHED

1. The borrower must have a library card, in good standing, from the Mid-Hudson Library System and be over the age of 18 to borrow tools from the Lending Tool Shed (LTS).
2. All tools and equipment lent by the LTS are the property of the Patterson Library.
3. The borrower agrees that the Patterson Library is not responsible for any manufacturing defect in the quality of workmanship or materials inherent in any borrowed tools.
4. The borrower agrees that if the borrowed tool becomes unsafe or in a state of disrepair, the borrower will immediately discontinue use of the tool and return it to the Patterson Library.
5. Before borrowing any tool or piece of equipment, the borrower shall sign this Lending Tool Shed Policy form and the Lending Tool Shed Waiver and Indemnification form to be provided by the library, which shall be kept on file at the Patterson Library. The borrower acknowledges that he or she is capable of using the tools in a safe and proper manner.
6. No more than three (3) items may be borrowed at any one time.
7. The loan period for tools is three (3) days. The borrower must leave a \$25 deposit that is refundable when tools are returned undamaged, and on time. The borrower agrees to return any borrowed item on or before the due date in the same condition, normal wear and tear excepted, as when it was borrowed. **After 60 days, unclaimed check deposits will be shredded and cash deposits will be considered a donation to the library.**
8. Damage caused to tools and/or equipment by borrower negligence is the borrower's responsibility. The borrower agrees to pay for the loss or damage to any tool or piece of equipment on loan to him or her.
9. Repeated failure to return tools on time may result in revocation of borrowing privileges.
10. If tools are not returned after seven (7) days, the borrower will be billed for the amount of the unreturned items.
11. The borrower is responsible for notifying the police and the Patterson Library if any tool or piece of equipment is stolen.
12. The borrower is liable for any property damage caused by the use of the tools and equipment including any damage caused by loading and unloading tools and equipment from the borrower's vehicle.

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13. If the borrower wishes to renew the loan of a tool, he or she may do so on the due date by calling the library. If the borrowed items are not on reserve, they may be borrowed for one (1) additional loan period. The Patterson Library reserves the right to refuse renewals.
14. Tools may only be returned during library business hours. Tools may not be placed in book drops or left outside of the library. A staff member must inspect tools for any damage or dirt before the tool can be checked in and the deposit returned (if applicable).
15. A borrower may reserve a tool up to one month in advance by calling or coming to the library. If the borrower fails to pick up the tool on the reserved day, the library may lend the tool to another borrower.
16. The Patterson Library retains the right to refuse the loan of any item for failure to comply with any of the above rules and regulations, or for falsification of any information.