



ANNUAL REPORT 2019

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Director's Box

Normally, our annual report is a chance to reflect upon the previous year and showcase all of the good work we have done for the community. And we did do great things — almost 60,000 people came through our doors to check out the thousands of items on our shelves, to attend the hundreds of programs we offer for people of all ages, to use our computers, to get individual reference and technical support, and to utilize our comfortable facility for group gatherings with fellow community members.

However, as staff began to work on this year's annual report, the world was turned upside down by a virus called Covid-19. As everything around us ground to a halt almost overnight, the staff, board and I had to reimagine what our services would look like without access to our building. I am proud to say that everyone at the Patterson Library accepted the challenge and rose to the occasion. I have always known that a library is not just a building, but instead is a reflection of the people who work to serve their community with hard work, dedication, intelligence, compassion and good humor. We quickly switched gears from what had been our routine and focused on bringing the library to our patrons where we all were, which was in our homes. Staff went virtual and began providing online programming, reference services, and technical support to our patrons. Everyone completed countless hours of webinars and online trainings--both to catch up on things we had always meant to do (but for which we never seemed to have the time) as well as to get up to speed on best practices for providing library services during a pandemic.

As the months progressed, we began to cautiously plan for a safe reopening for both staff and the public. With the help of the Mid-Hudson Library System, I drafted a Phased Reopening Plan that was approved by the Board of Trustees in June 2020. The first phase of our reopening occurred on June 15, which brought curbside services to our patrons--material pickup, laptop use and printing services. The next phase, limited reopening to the public, is expected to happen in the late summer or early fall as long as infection metrics remain low. I look forward to seeing all of our patrons in the building, but only when I am confident it is safe for all of us to do so. In the meantime, it is my goal that the staff provide you with the best virtual and curbside experience possible both now and in the future. Thank you for letting my staff serve you!

Stephanie Harrison, Library Director



Picking Up Books Curbside!



Planting Our Vegetable Garden While Social Distancing



Zoom Meetings!



NYS Officials Delivered Hand Sanitizer & Masks

What 2020 Looks Like... For Now



WE TRANSFORMED INTO A DIGITAL LIBRARY!

So far more than 3200 eBooks, audiobooks, and videos have been borrowed online!

HUNDREDS OF PEOPLE USED OUR CURBSIDE SERVICE

Appointments, masks, and conversations through the glass are all part of the way we are getting your favorite books to you!



WE'RE STAYING CONNECTED



We called more than 550 of you, to check in and say hello.

WI-FI & LAPTOPS!

Many of you come every day to use our Wi-Fi and laptops from your car or library grounds to check emails, conduct business or to just stay in touch with friends and family.



YOU SAFELY VISITED THE LIBRARY PARK & GARDEN

You're doing laps around the building to stay healthy, enjoying fresh vegetables from our garden, and picnicking on the lawn to take a break from being at home.



2019 Just The Facts

2,193 adults came to
148 programs

We posted more than **300** times
on Facebook and reached
79,159 people

84,921 people received our
monthly newsletter



Public Computers were used
17,426 times!

There were **1,322** digital items
borrowed on Hoopla and **2,902**
digital magazines on RBDigital

There were **35,293** visits
to our website



59,699 visitors came
through our doors in 2019!

We have **48,943**
Items on our shelves!

3,670
DVDs



445
Music CDs



14,233 bestsellers,
cookbooks, large print,
romance novels,
biographies and more make up
our adult collection!

We have **1,081** audio books

60,738
total items were borrowed!

WOW !

6,688 people saved **\$98,859**
dollars using our museum passes
since the program started! **744**
people saved **\$9,959** in 2019!



The Community Room was
used **410** times in 2019



We have **8,846** Kids' Books

We hosted **308** children's
programs and **5,950**
people attended

Kids borrowed **18,418** items



1,286 teens attended **65** programs
and participated in *The Battle of the*
Books literary competition, Teen
Advisory Group and volunteered to
help out at special events
and programs!



3,438 eBooks & **2,015** audio books
were downloaded from Overdrive



Trustee Corner

Every January the Patterson Library Board of Trustees holds our Blue Sky meeting to set goals and objectives for the year. At 2019's Blue Sky Meeting, the board decided to concentrate on updating the essential policies governing library operations, which

I am pleased to say we successfully completed. When we began planning for 2020, our focus was on developing new library services for our patrons. Unfortunately this year has been anything but sunny skies for all of us and required us to abandon our best-laid plans. However, due to our amazing staff under the leadership of Library Director Stephanie Harrison and our hardworking volunteer Board of Trustees, we have been able to create new ways to serve our patrons, not necessarily in ways we initially envisioned, but hopefully just as meaningful to our patrons. We have developed curbside pick up, and are lending laptop computers for use on our grounds. We are also printing documents for curbside pickup and encouraging the use of our beautiful property to practice social distancing visits with friends.

The staff have also developed and presented virtual programming for children and adults, and have reached out by phone to our patrons to see if they needed assistance in any way. We are planning for a safe reopening with the help of the staff and board. Many new policies have been developed to safeguard patrons and staff and physical partitions have been installed at our circulation and reference desks.

On behalf of all of the trustees, I want to thank the Patterson community for their understanding and support during this challenging time. Please know that we are doing everything to prepare to welcome you all back to a place where you can once again feel safe and comfortable. As we are all aware, we can not predict what the next months ahead hold for all of us, but you can be sure that no matter what we are confronted with, our staff and Board of Trustees will do everything we can to come up with solutions that will make the Patterson Library available to all of you. Please stay well!

Don Ferraro
President, Patterson Library Board of Trustees



2019 LIBRARY BUDGET

Income

Local Taxes	\$922,440
Grants	\$22,223
Other: fines, interests, refunds	\$10,496
NYS Library Aid	\$3,526
Donations & Fundraising	\$1,454
Total Income	\$960,139

Expenditures

Personnel	\$506,189
Payroll Taxes & Benefits	\$97,831
Mortgage Principal & Interest	\$51,658
Building Operation & Maintenance	\$45,594
Collections	\$38,809
Professional Fees	\$36,347
Technology	\$33,208
Programs	\$20,014
Capital Projects	\$16,138
MHLS Fees	\$11,597
Supplies	\$11,589
Printing, Publicity & Postage	\$8,482
Office Equipment & Furniture	\$5,616
Training & Travel	\$5,520
Insurance	\$5,400
Telephone	\$1,706

Capital Reserve Fund Transfer	\$20,000
Grant Funds & Operating Surplus Held for Operations & Programs in 2020	\$44,441

Total Expenses	\$960,139
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Neighbor Helping Neighbor



Patterson Fire Dept.
Storytime



MHLS
Senior Luncheon



Putnam Arts Council
Summer Concert



Brewster Pastry's
Baking Program



Petersen's Greenhouses
Pumpkin Patch



MHLS, IBM, PCSB, NYS
Funded Patio & Table

Patterson Town Hall & Rec, Patterson Rotary, Patterson Historical Society, Acme, Hannafords, NYS Senator Harckham, Spins Bowling, NYS Assemblyman Kevin Byrne, Cartwright Party Tents, Carmel & Empire Cinemas, and Red Rooster