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# APPLICATION FOR EMPLOYMENT

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NAME: \_\_\_\_\_ SOCIAL SECURITY NUMBER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE (HOME): \_\_\_\_\_ CELL: \_\_\_\_\_

ARE YOU AN AMERICAN CITIZEN?: \_\_\_\_\_ YES \_\_\_\_\_ NO

CURRENT STATE OF HEALTH: \_\_\_\_\_

DO YOU HAVE ANY PHYSICAL LIMITATIONS? \_\_\_\_\_

EDUCATIONAL BACKGROUND: PLEASE PROVIDE THE NAMES OF THE SCHOOLS YOU HAVE ATTENDED AND THE NUMBER OF YEARS COMPLETED.

HIGH SCHOOL	COLLEGE	GRADUATE
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YEARS COMPLETED: 9 10 11 12	1 2 3 4	1 2 3 4
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DEGREE: \_\_\_\_\_

DO YOU HAVE ANY SPECIALIZED TRAINING? \_\_\_\_\_

EMPLOYMENT HISTORY: PLEASE LIST YOUR CURRENT OR MOST RECENT POSITION FIRST.

EMPLOYER'S NAME	POSITION HELD	DATES	PHONE NUMBER
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WHAT EXPERIENCE HAVE YOU HAD WORKING WITH:

- THE GENERAL PUBLIC? \_\_\_\_\_
- SPECIFICALLY CHILDREN OR ADULTS? \_\_\_\_\_

WHY ARE YOU INTERESTED IN WORKING AT THE PATTERSON LIBRARY?

HOW DID YOU HEAR ABOUT THIS POSITION?

WHAT PARTICULAR STRENGTHS DO YOU THINK YOU WOULD BRING TO THIS POSITION?

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ARE YOU LOOKING TO WORK: \_\_\_\_\_ FULL-TIME? \_\_\_\_\_ PART-TIME?

WHEN ARE YOU AVAILABLE TO WORK? \_\_\_\_\_

REFERENCES: PLEASE LIST THREE PEOPLE, OTHER THAN MEMBERS OF YOUR FAMILY, WHO KNOW YOU PERSONALLY.  
PLEASE GIVE COMPLETE INFORMATION.

NAME	ADDRESS	PHONE NUMBER
_____	_____	_____
_____	_____	_____
_____	_____	_____

DO YOU HAVE A VALID DRIVER'S LICENSE? \_\_\_\_\_

DO YOU HAVE YOUR OWN TRANSPORTATION? \_\_\_\_\_

HAVE YOU EVER BEEN CONVICTED OF A FELONY? \_\_\_\_\_

I CERTIFY THAT THE ANSWERS GIVEN ON THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE.

I HEREBY AUTHORIZE THE INVESTIGATION BY THE PATTERSON LIBRARY, AND ITS AGENTS, OF ALL STATEMENTS CONTAINED IN THIS APPLICATION FOR EMPLOYMENT AS MAY BE NECESSARY IN ARRIVING AT AN EMPLOYMENT DECISION.

IN THE EVENT OF EMPLOYMENT, I UNDERSTAND THAT ANY FALSE OR MISLEADING INFORMATION GIVEN IN THIS APPLICATION MAY RESULT IN IMMEDIATE DISCHARGE. I UNDERSTAND, ALSO, THAT I AM REQUIRED TO ABIDE BY ALL RULES AND REGULATIONS OF THE EMPLOYER.

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

**PLEASE RETURN THIS FORM TO THE PATTERSON LIBRARY LOCATED AT 1167 RTE 311 PATTERSON, NY 12563  
OR MAIL TO THE PATTERSON LIBRARY AT PO BOX 418 PATTERSON, NY 12563.**